

8/16/05

**Regular Board Meeting**

8/16/2005

City Council Chambers 4th Floor, City Hall 50 Second Avenue Bridge Cedar Rapids, IA 52401

**Present:** David Zahn, Richard Bice, Lyle Hanson, Mark Jones, Wade Wagner, Paul Pate.

**Staff:** Karmin Bradbury, Marie DeVries, Teresa Kurtz, Pat Myers.

**Others:** Rick Meyers, Iowa Waste Exchange; Jennifer Ryan, ECICOG

**Notes:** Quorum was determined and meeting was called to order at 1:35 PM by Chairman, David Zahn. Motion by Jones to approve the minutes of the regular meeting on June 21, 2005. Seconded by Hanson and motion carried. Motion by Jones to approve the minutes of the Special Board Meeting on July 22, 2005. Seconded by Hanson and motion carried.

Public Comment on Agenda Items: None<br>

Agency Report: Bradbury updated the board members on the closure plans, which are on schedule. She reported that staff recommends working with an outside marketing firm to help with PR for the move from Site #1 to Site #2. Sondy Daggett, Integrated Communication Strategies will work on an hourly basis. Motion by Bice to use ICS for this work. Seconded by Pate and motion carried. Bradbury reviewed a resolution regarding gas sales to Penford. Motion by Hanson to approve Resolution 05-02. Seconded by Jones and motion carried.

Finance Report: Hanson reported there was not a quorum at the Committee meeting and all recommendations were arrived at by consensus. There are 6 applications for the Outreach Investment Program. Five of them are recommended for approval in the amount of \$20,603.66. Seconded by Bice and motion carried. Hanson reported on the purchase of a rubber tire wheel loader from the Capital Reserves fund in the net amount of \$295,377. Seconded by Pate and motion carried. Committee recommends purchase of prepaying for 18,000 gallons of liquid propane at \$1.07/gallon. Seconded by Jones and motion carried. Committee recommends approval of the June payables in the amount of \$739,260.04 and July payables in the amount of \$189,723.26. Seconded by Bice and motion carried. Planning Report: DeVries reviewed the short-term improvements at Site #2. Final drawings will be completed on August 31, 2005. Motion by Hanson to place on file the plans and specifications for the Site #2 Short Term Improvements and set a public hearing for September 20, 2005, at 1:30 PM at the Linn County Administration Building. Rick Meyers updated the Board on his activities during the past year.

Education Report: Kurtz reported on Member Community Visits: staff recently completed annual Spring/Summer visits to Member Communities City Clerks and answer any questions they may have about the Agency services and educational opportunities. We also deliver Companions, magnets, information sheets etc. to City Halls and community libraries.

Event Recycling: the Agency has 20 recycling bins that are loaned out to community events in Linn County. Kurtz reported communities and groups that have used the bins for events.

America Recycles Day: the agency is planning two events to celebrate America Recycles Day. Calendar Art Contest and calendar giveaway and the collection of pledge cards with a local drawing. The Agency will co-sponsor the drawing with City Carton Recycling and Hall Bicycle to give away two Trek bicycles (with recycled aluminum content).

Books: we have purchased and provided Grantwood AEA with a classroom set of books called, "A Material World". Linn County teachers who have attended the Waste Reduction Workshops have found it to be a useful classroom tool. The classroom set comes with Waste Reduction Lesson Plans, and it can be used in many subject areas.

Meeting adjourned at 2:10 PM.

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\*Minutes from the most recent regular board meeting will not be posted until they are approved at the next regular board meeting.

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