



Cedar Rapids/Linn County Solid Waste Agency Community Partnership Grant Program 2010 Guidelines & Application

ABOUT THE AGENCY

Who We Are The Cedar Rapids/Linn County Solid Waste Agency is an intergovernmental organization created in 1994 through Iowa Code Chapter 28E when the City of Cedar Rapids and Linn County combined resources. Other Linn County communities joined as Associate Members. All Linn County residents and businesses are welcome—and encouraged—to use Agency facilities, services and programs.

Governed by a nine-member board of directors comprised of local elected or appointed officials, the Agency is funded by user fees; no tax dollars support its facilities, services or programs.

Mission Statement The Cedar Rapids/Linn County Solid Waste Agency ensures the health, safety, and welfare of our community by providing cost-effective and environmentally-sound practices for management of solid waste generated in Linn County.

GRANT GUIDELINES

Eligibility The Grant Program is available to Linn County communities, agencies, organizations, and businesses. The program is not open to individual residents.

Background Since the grant program was initiated in 1996, the Agency has helped member communities, organizations, and businesses in their efforts to reduce, reuse and recycle. The Agency has invested nearly a half-million dollars in more than 100 landfill diversion projects in Linn County. Recycling bins, balers for plastic wrap and cardboard, recycling signage at construction sites, and reusable food service containers are among the projects that have been funded.

Payments Grant awards are one-time payments up to \$10,000 for materials—including educational materials—and/or equipment. Personnel costs are not generally eligible for grant funds; however, funding may be considered for training costs.

Matching funds are not a requirement. However, applicants showing cash and/or soft match (e.g. staff time or existing equipment that will be used in the project) will receive higher ranking.

Program Focus The 2010 Community Partnership Grant Program reflects a new planning process at the Agency and across the state. The *Environmental Management System* (EMS) broadens the Agency’s environmental stewardship and focuses on continuous improvement in the following areas.

Testimonials from grant recipients

Our grant from the Agency had a catalytic effect on our recycling program. The equipment we obtained allowed us to collect and process a much greater volume with less effort. We received assistance— which resulted in a better proposal & more efficient recycling process.

-Marty St. Clair, Coe College

The Agency helped my cabinet shop purchase equipment to divert wood waste from the landfill; we previously had 8 CY of trash each week; now we have approximately 3CY. Thanks a lot!

-Richard Dudak, R & R Dudak, Inc.

- Environmental Education, especially projects that promote and utilize Agency compost, biomass and/or hazardous materials drop-off facilities
- Hazardous Waste Reduction/Management, especially projects that promote and use the Pollution Prevention Center, the Agency’s hazardous materials drop-off facility
- Recycling, especially construction site, manufacturing, and remodeling programs that divert wood products from the landfill to the Agency biomass facility
- Water Quality Improvements, especially projects that incorporate Agency compost into rain gardens, bioswales or other storm water management efforts
- Waste Reduction, especially projects that replace disposable products with reusable items

Project education All projects must have an education component, such as signage, underscoring the need to communicate project objectives to employees, volunteers or anyone involved with the project including the general public, if applicable.

Other Requirements

- ✓ Applicants must contact the Iowa Waste Exchange – a simple, free, and confidential waste auditing and consultation service for businesses—or the Agency. Following the consultation, staff will provide a memo, which must be attached to the application.

Iowa Waste Exchange
 319-365-9941, ext. 21
marybeth.stevenson@ecicog.org

Solid Waste Agency
 319-377-5290, ext .101
sjohnson@solidwasteagency.org

- ✓ Applicants must ensure that their waste is delivered to the Agency landfill at 1954 County Home Road, north of Marion.
- ✓ Recycling projects must have a market/outlet for materials.

DEADLINE AND SUBMISSION

Applications, scored and ranked by personnel at the East Central Iowa Council of Governments (ECICOG), are accepted year around and are due by 4 pm on the fifteenth (15th) of each month. If the fifteenth (15th) falls on a weekend, the applications are due by 4 pm the following Monday. ECICOG is a planning organization that serves government agencies in eastern Iowa including the Cedar Rapids/Linn County Solid Waste Agency.

Agency, ECICOG and/or Iowa Waste Exchange staff members are available to help develop projects and complete applications. Please, call for assistance.

Applications may be personally delivered, emailed or sent via US mail. Submit the application and required attachment to:

CR/LC SWA Community Partnership Grant Program
 700 16th Street NE, Suite 301
 Cedar Rapids, IA 52402
jennifer.ryan@ecicog.org
 319-365-9941, ext. 131

AWARDS

Grant awards are made by the Agency Board of Directors as soon as possible following application submittal and review. Depending on Board meeting dates and number of applications, the process takes from 2-6 weeks.

Community Partnership Grant Program
APPLICATION

1. *Name of Applicant:*

2. *Contact Person:*

3. *Address:*

4. *City & Zip:*

5. *Phone:*

6. *Email:*

7. *Federal ID#:*

8. *Applicant type:* *Business* *School* *Non-profit Organization* *Other*

9. *Project type (check one or more):* *composting* *education/training* *recycling*
 waste reduction *wood product recovery for biomass fuel* *water quality improvement*
 other (describe) _____

10. *Brief description of project:*

10. *This project is (check one):* *new* *expansion of existing program*

12. *Material diverted from landfill (check all that apply):* *wood* *paper* *plastic* *metal* *glass*
 other (describe) _____

13. *Estimate the amount in tons of materials recycled or reduced annually (if applicable):* _____ *tons*

14. Yes, there is an outlet or market for the recyclable material generated by this project (if applicable).

Name of outlet _____

15. Yes, garbage generated by our organization is hauled to the Agency landfill on County Home Road. (Confirm with your organization’s waste hauling company.)

16. Yes, we have included an education/promotion component in this project. Briefly describe:

17. Project Budget

<i>Expenditures</i>	<i>Grant Funds Requested (up to \$10,000)</i>	<i>Applicant Match (if any) Employee wages may be shown as match</i>	<i>TOTAL</i>
TOTAL			

18. Yes, a memo from the staff at the Iowa Waste Exchange or the Solid Waste Agency is included with this application.

19. Authorized signature (executive officer, chief elected official, president, owner)

Signature

Date

Type/Print Name:

Title: