

***Cedar Rapids Linn County Solid Waste Agency***  
Special Meeting, March 18, 2020, 1:30 p.m.  
Cedar Rapids Linn County Solid Waste Agency  
Environmental Education Center  
1954 County Home Road  
Marion, IA, 52302

**PRESENT:** Craig Adamson, Brad Hart, Steve Hershner, Brent Oleson, Scott Olson, Tyler Olson, Greg Smith

**ABSENT:** Ben Rogers, Mike Duffy

**STAFF:** Karmin McShane, Tim Lukan, Jason Evans

**OTHERS:** None

The meeting was called to order at 1:32 p.m. by Chair Olson.

***Public Input:*** None.

***Resolution 20-01:*** Approve Resolution 20-01 Establishing Finding of a Public Health Emergency and Granting certain Authority to the Executive Director to Take Actions Necessary

McShane presented resolution 20-01 and reviewed information received from legal including federal emergency, state emergency, rules for permitting, and material acceptance. Olson raised the question of an upper limit to the resolution. Lukan reported on the expected and estimated expenses he anticipates the Agency will incur during the resolution period. Lukan expects variables that are currently unknown such as tonnage, payroll, fuel, and equipment maintenance to remain roughly the same but cautioned that these are only estimates. McShane added that the Agency could incur significant costs for contracted labor if staff is impacted to the point where outside union equipment operators are necessary as in the 2008 flood response. She stated staff will continue to follow existing purchasing procedures and code related costs COVID19. Hart asked about the duration of the resolution. McShane stated the resolution remains in effect until the public emergency declaration has ended. McShane added that the Agency expects changes to hours, access including after-hours, and services to remain unknown variables at this time. After further discussion concerning the unknown length of the COVID 19 virus and the potential financial impact to the Agency, Lukan recommended to increase the spending limit from \$25,000 in the proposed resolution to \$100,000 with a not-to-exceed cap. Adamson makes a motion to approve the resolution 20-01 with the amendment to add a cap of \$100,000. Smith second. Motion carries unanimously.

***Public Input:*** None.

Due to lack of further business, meeting adjourned at 1:58 p.m.