

## CEDAR RAPIDS/ LINN COUNTY SOLID WASTE AGENCY

### Mechanic

#### JOB DESCRIPTION

- Schedule:** Monday-Friday (6:30am - 2:30pm)
- Location:** Site 2, 1954 County Home Rd, Marion, IA
- Hourly Wage:** Starting hourly wage- \$28.27
- To Apply:** Complete application on website <http://www.solidwasteagency.org/about-us/careers> and email to [hr@solidwasteagency.org](mailto:hr@solidwasteagency.org) or mail to Solid Waste Agency, 1954 County Home Rd., Marion, IA 52302. Paper applications are available at above location.

#### Summary of Position

Provides technical mechanical service in the maintenance and repair of wheeled, tracked and stationary equipment and fleet vehicles at multiple sites. Responsible for diagnosing and correcting mechanical, electrical and hydraulic problems including rebuilding or replacing engines, transmissions and other systems and performs preventative maintenance equipment. Operates a wide variety of equipment used for conducting Agency operations, facility construction and maintenance. Complies and enforces federal, state and local disposal rules. Operates at multiple sites for the Agency.

Work is performed under the direction of the designated supervisor.

#### Position Responsibilities

- diagnoses and repairs mechanical, electrical, and hydraulic problems in a shop and field
- reads and understands equipment schematics, parts catalogs and cross reference part numbers
- repairs, rebuilds and/or replaces worn or damaged parts such as, but not limited to, wheels, tracks, filters, gears, hammers, seals, cutting edges, valves and hoses
- operates heavy equipment for troubleshooting and relocation to shop such as dozers, scrapers, excavators, haul trucks and tracked loaders in compliance with the Agency's operating safety policies and procedures
- performs routine preventative maintenance
- diagnoses and repairs air conditioning/heating units on equipment
- performs welding as required
- provides technical assistance to operators on primary maintenance and repairs
- responsible for shop tool inventory
- orders necessary parts and supplies

- performs tasks each day that include time records and related reports
- adheres to all safety rules and keeps the shop area clean, orderly and in a safe condition
- performs assigned work as required

### **Minimum Qualifications**

- **Education:** (2) year degree in diesel mechanics or equivalent work experience
- **Experience:** (1) year heavy equipment operating experience and minimum (6) months experience as a journeyman level mechanic
- a valid Commercial Driver's License (Class B) with air brake endorsements
- ASE certified to handle air condition or equivalent
- Must provide own hand tools

### **Knowledge, Skills & Abilities**

- Must possess good customer service skills
- ability to troubleshoot/diagnose problems and/or system failures and the ability to diagnose, replace, and/or repair any unit on equipment as required
- work involving regular standing, walking, crouching, crawling, stooping, kneeling, pushing, and usual and customary carrying of objects up to 70 lbs. Occasional pulling of heavy objects up to 150lbs
- normal hearing and vision, with or without correction
- ability to walk and stand on various surfaces, including concrete and uneven and slippery terrain for prolong periods, work from platforms and step ladders
- knowledge of the mechanical and related operational characteristics of heavy equipment and occupational hazards and appropriate safety precautions used in equipment operation
- ability to carry out operational tasks independently
- basic mathematics in completing time and operational reports
- ability to read, write and clearly speak numbers, letters and simple sentences
- competency and proficiency in the diagnosis and repair/replacement of engines, components, accessories, power trains, suspension systems, and other mechanical, electrical, electronic and related parts
- capacity to acquire technical information about problems and procedures from manuals, diagrams, and general experience
- ability to explain equipment repair techniques by verbal communication, demonstration, and supervised practice
- ability to develop and maintain effective working relationships with employees and the general public
- perform work in an environment with numerous undesirable conditions including noise, dust, fumes, and exposure to moving parts and equipment
- knowledge of standard practices, methods and materials used in Integrated Solid Waste Management
- knowledge of safety rules and accident prevention practices
- skill in operating the following equipment and tools: mechanical hand tools, variety of garage equipment, tools and instruments, cars, trucks, bulldozers, end loaders, sweepers, forklifts, hammer mill operations equipment, and other Agency equipment

**Pre-employment Testing:** drug screen and physical  
**FLSA Status:** non-exempt  
**Job Type:** full-time