

Cedar Rapids/Linn County Solid Waste Agency

Regular Meeting, February 20th, 2018, 1:30 p.m.

City of Cedar Rapids City Services Center

Five Seasons Room

500 15th Ave. SW

Cedar Rapids, IA, 52404

PRESENT: Terry Chew (via phone), Mark English (via phone), Steve Hershner, Jim Houser, Mark Jones, Brent Oleson

ABSENT: Marty Hoeger, Scott Olson, Susie Weinacht

STAFF: Karmin McShane, Joe Horaney, Brooke Butler, Garrett Prestegard

OTHERS: Chris Koerperich – RSM US LLP, Mike Classen – HDR

The meeting was called to order at 1:30 p.m. by vice-chair Houser. Hershner moved to approve the minutes of the January 16th, 2018, regular meeting. Jones seconded. Motion carried unanimously.

Public Input: None.

Public Hearing: Hershner moved to open public on plans and specifications for the Site 1 water main extension project. Jones seconded. Motion carried unanimously. No public comments were received or given. Jones moved to close public hearing. Hershner seconded. Motion carried unanimously.

Director's Report: McShane introduced Koerperich with RSM US LLP who gave an audit presentation for the year ending June 30, 2017. Koerperich reviewed auditor responsibilities and accounting practices. He said the audit found no significant deficiencies, no needed adjustments, no significant issues, and the audit team encountered no difficulties in performing their work. The Agency received the best opinion that can be given.

McShane said the budget amendment would be presented in April.

Engineers Report: Prestegard reported on the Site 1 water main extension bids, noting six bids were received and that the engineers estimate for the project was \$152,000. The low bid received was for \$123,334 from Ricklefs Excavating, Ltd. He recommended a contract be awarded. Hershner moved to award contract for the Site 1 water main extension project to Ricklefs Excavating, LTD in the amount of \$123,334. Jones seconded. Hershner noted how competitive the bids were. Motion carried unanimously. Prestegard said the work will be done between April and September 2018.

Operations Committee Report: Jones reviewed the findings of the operations committee, with the committee recommending approval of the purchase of a landfill compactor. Hershner moved to purchase a 2018 Caterpillar, Model 826K landfill compactor for Altorfer, Inc., Cedar Rapids Iowa, for an amount with trade-in not to exceed \$650,090. Oleson seconded. Motion carried unanimously.

Jones said the committee recommended approval of the purchase of semi-tractor. Hershner moved to purchase a 2015 Mack, Model CXU613, conventional day cab semi-tractor trailer from Twin Bridges Truck City Davenport, Iowa for an amount with trade-in, not to exceed \$69,000. Oleson seconded. Hershner asked about hauling options. McShane said the new semi would allow for hauling the Agency's walking floor trailer to processors as well as between Agency locations. She also noted that the Agency received a grant from the IDNR's EMS program to help pay for the semi because it will have improved air quality emissions. Motion carried unanimously.

Jones said the committee recommended approval of the purchase of an excavator bucket, noting the cost to repair the current bucket was higher than getting a new one. Hershner moved to approve purchase of a new 60" heavy-duty excavator bucket from Altorfer, Inc., Cedar Rapids, Iowa, delivered, for an amount not to exceed \$13,000. Oleson seconded. Motion carried unanimously.

Finance Report: McShane asked for approval of the February 2018 account payables, noting no questions were received from the finance committee. Oleson moved to approve February 2018 account payables in the amount of \$266,168.04. Jones seconded. Motion carried unanimously.

Board Member Reports: Jones said due to an increased number of residential customers, collection day for about 2500 customers was changed to another day of the week. Residents were alerted beforehand. Houser noted the County is nearing the end of its budget process. Hershner said the Utilities department had presented its budget to the Cedar Rapids City Council and noted there will be fee changes.

Public Input: None.

Due to lack of further business, meeting adjourned at 1:54 p.m.