

***Cedar Rapids/Linn County Solid Waste Agency***

Regular Meeting, May 15<sup>th</sup>, 2018, 1:30 p.m.

City of Cedar Rapids City Services Center

Five Seasons Room

500 15<sup>th</sup> Ave. SW

Cedar Rapids, IA, 52404

**PRESENT:** Terry Chew, Steve Hershner, Jim Houser, Mark Jones, Brent Oleson, Scott Olson, Susie Weinacht

**ABSENT:** Mark English, Marty Hoeger

**STAFF:** Karmin McShane, Joe Horaney, Garrett Prestegard, Jason Evans

**OTHERS:** None

The meeting was called to order at 1:30 p.m. by Weinacht. Weinacht noted Oleson attended the April 17, 2018 board meeting and requested the April minutes be amended to reflect that fact. Olson moved to approve the minutes of the April 17<sup>th</sup>, 2018, regular meeting. Houser seconded. Motion carried unanimously. Jones moved to approve the minutes of the April 20<sup>th</sup>, 2018, special board meeting. Olson seconded. Motion carried unanimously.

**Public Input:** None.

**Public Hearing FY'18 Budget Amendment:** Jones moved to open public hearing. Houser seconded. Motion carried unanimously. No public comments were given. Jones moved to close public hearing. Houser seconded. Motion carried unanimously.

**Director's Report:** McShane provided update on overlook and trail construction work at Site 1, noting vegetation will be replanted around the overlook. Security measures were reviewed. McShane showed pictures of the trail construction work and said Agency staff is coordinating with local bicycle groups and local stakeholders about the project, which is receiving a lot of interest. McShane noted the need for staff to address all the responsibilities related to the project. McShane asked board to authorize addition of Recreation/Trails Coordinator position for Site 1. Olson moved to authorize addition of Recreation/Trails Coordinator position for Site 1. Houser seconded. Chew asked if the position will be full-time. Answered affirmatively. Olson discussed ADA compliance. McShane noted ADA compliance was a part of the scope of work for the engineering firm when designing and HDR had reached out to the City during the design phase. Motion carried unanimously.

McShane described Agency's role in Connect CR committee and asked board to approve Memorandum of Understanding. Oleson discussed the importance of a committee member representing the Agency's interests not the City or County. Weinacht concurred and said she thinks McShane would be the best choice to represent the Agency because Site 1 is a state-regulated site with permit requirements. Hershner moved to designate representative to sign Connect CR MOU and participate as implementation committee member with McShane representing Agency. Houser seconded. Motion carried unanimously.

**Engineering Report:** Prestegard reviewed bids for Site 1 gate projects, which will address the access road and separate the trails from the working facility. He noted three bids were received, the work is budgeted for in FY'18, and recommended the board award the bid to County Landscapes, Inc. Olson moved to award the Site 1 Access Gate Improvements to County Landscapes, Inc., in the amount of \$75,518. Chew seconded. Jones asked about gate design and was provided a rendering. Motion carried unanimously.

Prestegard said the Agency is preparing for a pilot study for liquids processing and disposal, and site maintenance work. He asked the board to authorize bid letting for Site 2 liquids road and drainage improvements project and set a public hearing for June 19, 2018. Houser moved to authorize bid letting for Site 2 liquids road and drainage improvements project and set a public hearing for the June 19, 2018 board meeting. Jones seconded. Olson asked about the process. Prestegard described how liquids are treated to make suitable for disposal and how the new service will be a benefit for local businesses. Chew asked what kind of waste could qualify. Discussion ensued. Motion carried unanimously.

***Environmental Management Systems (EMS) Report:*** Horaney updated board about EMS efforts, including an education campaign about household hazardous materials recycling and disposal, coverage of the overlook and trail construction project, including an upcoming segment on IPTV, and visits to member and associate member communities about Agency services and programs.

Evans presented to the board about lithium batteries, the dangers they pose through improper disposal and recycling efforts at the Agency.

***Finance Report:*** McShane asked for approval of the May 2018 account payables, noting no questions were received. Houser moved to approve May 2018 account payables in the amount of \$371,105.27. Jones seconded. Motion carried unanimously.

McShane asked board for approval of the FY'18 budget amendment, noting no public comments were received. Jones moved to approve the FY'18 budget amendment. Houser seconded. Motion carried unanimously.

***Board Member Reports:*** Oleson noted a local tee-shirt store is selling shirts with a Mount Trashmore theme. Weinacht asked Horaney for a review of previous naming efforts for Mount Trashmore. Discussion ensued amongst board noting how the name has been embraced and owned by the Agency. Hershner noted the site is still a regulated entity. He also said leaf collection efforts have ended in Cedar Rapids for the season. Houser discussed creating a personnel committee, discussion ensued. Weinacht brought up engagement of an executive coach as a result of the report board members received. McShane noted these items were not included on the May agenda for action. Discussion ensued. Weinacht asked the appointment of a board personnel committee be placed on June agenda, as well as appointment of sub-committee for the Agency's role in the Connect CR project. Weinacht reminded the board the ribbon-cutting for the trails and overlook will be on July 11<sup>th</sup> at 2 p.m. Weinacht thanked staff for the information about lithium batteries, HHM recycling, and liquids disposal. Hershner discussed the mixed paper recycling markets and five common myths about recycling.

***Public Input:*** None.

Due to lack of further business, meeting adjourned at 2:28 p.m.