

Cedar Rapids Linn County Solid Waste Agency

Regular Meeting, December 18, 2018, 1:30 p.m.

Cedar Rapids Linn County Solid Waste Agency

Environmental Education Center

1954 County Home Road

Marion, IA, 52302

PRESENT: Terry Chew, Steve Hershner, Jim Houser, Mark Jones, Greg Smith, Susie Weinacht

ABSENT: Marty Hoeger, Brent Oleson, Scott Olson

STAFF: Karmin McShane, Joe Horaney, Brooke Butler, Garrett Prestegard, Brad Godwin, Laura Routh, Zac Hornung, Tim Lukan, Shawn Obert, Jason Stout, Bob Tallman, Celia Van Alst

OTHERS: Morgan Mays – HDR

The meeting was called to order at 1:33 p.m. by Chair Weinacht. Jones moved to approve the minutes of the November 20th, 2018, regular meeting. Chew seconded. Motion carried unanimously.

Public Input: None.

Public Hearing – FY’20 Operating and Capital Budget: Jones moved to open public hearing on the FY’20 operating and capital budget. Houser seconded. Motion carried unanimously. McShane said no public comments were received from the public about the proposed budget. No public comments were given. Hershner moved to close the public hearing. Smith seconded. Motion carried unanimously.

Directors Report: McShane presented the 2018 highlights, reviewing achievements including the opening of the Trashmore trails and overlook, hiring a recreation coordinator, operational efficiencies, training, and a focus on safety. McShane reported on all the positive team building the organizational health work completed in 2018. McShane thanked staff and the board for all the successful projects and programs. Weinacht provided an update on organizational health training from Terry Whitson of TW Training. Weinacht read a report submitted to the board of directors that highlighted accomplishments and progress at the Agency. Weinacht noted the improvements and feels the consultant can be used as resource for the Agency in the future but the original scope from the board has been completed. Weinacht thanked the board and staff for a fabulous year, noting their efforts and working together made it successful, benefiting the Agency’s organizational health.

McShane provided an update to the board about ancillary recycling services at Site 1, with appliances, tires and scrap metal drop-off ending on June 30, 2019. The Agency will meet with the City of Cedar Rapids in April to ensure that timeline is on track. Those items will continue to be accepted at Site 2.

McShane discussed the ADA access audit and transition plan for Site 1 by WT Group following a review of the location. Jones moved to authorize proposal with WT Group to complete ADA Access Audit and Transition Plan for Agency facilities in an amount not to exceed \$25,000. Houser seconded. Motion carried unanimously.

Engineering Report: Prestegard discussed Task Order 12 – Site 2 GCCS Expansion. The planned expansion is budgeted for and will help decrease odors, reduce greenhouse gas emissions, and will increase gas-to-energy output. Staff recommended approval. Chew moved to authorize Task Order 12 with HDR Engineering for the 2019 GCCS Expansion in an amount not to exceed \$192,850. Hershner seconded. Jones asked about increased capacity. Prestegard answered. Motion carried unanimously.

Environmental Management Systems (EMS) Report: Horaney presented to the board about the Mount Trashmore Challenge project with the Czech Village-New Bohemia Main Street District. The Challenge will allow participants to track their progress as they hike Mount Trashmore the equivalent number of times as Mount Everest. The partnership will between the Agency and CVNB Main Street District is not financial. Agency staff will support the project in planning and ensuring safety and regulatory rules are followed. Staff recommended approving the partnership. Smith moved to approve Mount Trashmore Challenge project with Czech Village-New Bohemia Main Street District. Hershner seconded. Houser suggested

having a legal review prior to signing. Motion amended to: approve Mount Trashmore Challenge project with Czech Village-New Bohemia Main Street District pending legal sign-off. Motion carried unanimously.

Finance Report: Lukan recommended approval of the FY'20 operating and capital budget. Jones moved to approve FY'20 operating and capital budget. Houser seconded. Motion carried unanimously.

Lukan asked the board to approve the December 2018 account payables. Hershner moved to approve December 2018 account payables in the amount of \$353,568.08. Chew seconded. Motion carried unanimously.

Board Member Reports: Weinacht thanked Jones for his service on the board. Hershner thanked McShane and Lukan for their work on the budget and said the Agency's growing footprint for service and new recreational opportunities are a reflection of its evolving mission and ability to evolve with it. Houser wished staff and board well. Weinacht thanked Houser for his service on the board, which began in 1994. Smith said he appreciates being on the board and learning. Chew said happy holidays and looking forward to 2019. Weinacht thanked staff for their efforts and noted the Agency is a unique organization with great community resources to draw from.

Public Input: None.

Due to lack of further business, meeting adjourned at 2:09 p.m.