

***Cedar Rapids Linn County Solid Waste Agency***

Regular Meeting, June 18, 2019, 1:30 p.m.

Cedar Rapids Linn County Solid Waste Agency

Environmental Education Center

1954 County Home Road

Marion, IA, 52302

**PRESENT:** Terry Chew, Mike Duffy, Steve Hershner, Marty Hoeger, Brent Oleson, Scott Olson, Susie Weinacht – via phone

**ABSENT:** Ben Rogers, Greg Smith

**STAFF:** Karmin McShane, Joe Horaney, Garrett Prestegard, Zac Hornung, Tim Lukan, Brad Godwin, Brooke Butler, Celia Van Alst, Shawn Obert, Jason Evans, Emma Nelson

**OTHERS:** Justin Campbell – Shive-Hattery, Doyle Harper – Shive-Hattery, Morgan Mays – HDR,

The meeting was called to order at 1:30 p.m. by Chair Oleson. Chew moved to approve the minutes from the May 29<sup>th</sup>, 2019, regular meeting. Weinacht seconded. Motion carried unanimously.

**Public Hearing:** Weinacht moved to open public hearing on 2019 Gas Collection and Control System Expansion Plans and Specifications. Duffy seconded. Motion carried unanimously. Public hearing opened at 1:31 p.m. McShane said no public comments were received, none given during hearing. Presentation about the plans were given at May board meeting. Hershner moved to close public hearing. Chew seconded. Motion carried unanimously. Public hearing closed at 1:32 p.m.

**Director's Report:** McShane provided operational updates about Agency services at Site 1, outreach efforts and new finance committee members.

McShane discussed updated Agency Personnel Policy Manual revisions, noting the work put into revisions by HR specialists, personnel committee, and legal counsel. She asked the board to authorize the revised manual. Chew moved to authorize Agency Personnel Policy Manual revisions. Hershner seconded. Motion carried unanimously.

Oleson sought motion to approve FY'20 contract with Evans Computer Consulting. Hoeger moved to authorize FY'20 contract with Evans Computer Consulting of Hiawatha, in the amount of \$21,783.96. Weinacht seconded. Motion carried unanimously.

**Recreational Facility & Trails Update:** Hornung introduced Campbell and Harper from Shive-Hattery for their presentation about the recreational facility update at Site 1. Campbell and Harper showed design plans and renderings. Discussion ensued.

Olson arrived at 1:48 p.m.

**Engineer's Report:** Prestegard summarized a task order with HDR for engineering services, noting HDR's work for the Agency helping maintain regulatory compliance and assistance with capital projects. He asked for board authorization. Weinacht moved to authorize Task Order 013 for FY'20 engineering services with HDR in an amount not to exceed \$270,005. Olson seconded. Discussion ensued. Motion carried unanimously.

***Finance Report:*** Lukan asked for approval of the June 2019 account payables, noting no comments or questions were received from the finance committee. Olson moved to approve June 2019 account payables in the amount of \$406,276.73. Hoeger seconded. Motion carried unanimously.

***Board Member Reports:*** Chew noted the improved acoustics in the Environmental Education Center. Rest of board concurred.

***Public Input:*** None.

Due to lack of further business, meeting adjourned at 2:01 p.m.