



REQUEST FOR PROPOSALS (RFP) MUNICIPAL SOLID WASTE LANDFILL DISPOSAL SERVICES

Client: Cedar Rapids Linn County Solid Waste Agency

RFP Release Date: October 21, 2026

Proposal Submission Deadline: Thursday, November 12, 2026, 4:00pm

Primary Contact: Joe Horaney, Interim Director, jhoraney@solidwasteagency.org, 319-377-5290

1. OBJECTIVE & BACKGROUND

Cedar Rapids Linn County Solid Waste Agency (Agency) is issuing this Request for Proposals (RFP) to secure a contract with a qualified, permitted solid waste landfill facility for the disposal of Municipal Solid Waste (MSW), including residential, commercial, and construction and demolition waste (C&D) collected in Linn County Iowa. The Agency intends to award a contract to a facility capable of accepting, weighing, and responsibly disposing waste in full compliance with state and federal regulations. The Agency will contract and manage the transfer of the waste from to the proposal's facility independent of this contract.

The term of the contract will be for five years with ability for three additional two-year extensions.

2. ESTIMATED TONNAGES & WASTE PROFILE

Proposers should evaluate their capacity to accept a minimum of 50,000 tons of waste per year, up to 100,000 tons per year. Waste material will consist of a blend of municipal solid waste (MSW), commercial waste, and construction and demolition waste (C&D).

3. SCOPE OF SERVICES REQUIRED

- **Guaranteed Disposal Capacity:** The Contractor must guarantee sufficient airspace and daily capacity to receive all waste delivered by or on behalf of the Agency for the duration of the contract.
- **Scale Operations & Weighing:** The facility must operate certified, calibrated truck scales. Automated ticket generation recording date, time, truck ID, gross weight, tare weight, and net tonnage is required for every delivery.

- **Operating Hours:** The facility must be open to accept Agency deliveries during regular hours of their operation, excluding designated holidays.
- **Turnaround Time:** Proposers must demonstrate an average truck turnaround time of less than thirty minutes from scale entry to scale exit.

4. REGULATORY COMPLIANCE & PERMITTING

The selected facility must hold all necessary active permits from the state Department of Natural Resources (DNR) / Environmental Protection Agency (EPA) and local zoning boards. Proposers must submit certificates of compliance, proof of adequate financial assurance for closure/post-closure, and history of any notices of violation (NOVs) over the past five years.

5. PROPOSAL STRUCTURE & PRICE SHEET

Proposals must include a detailed cost breakdown utilizing a fixed tipping fee per ton for each fiscal year (July 01 – June 30). Use the structure below:

Contract Year	Waste Tipping Fee (\$/Ton)
FY2028	
FY2029	
FY2030	
FY2031	
FY2032	

6. EVALUATION CRITERIA

The Agency will evaluate proposals based on the following weighted scale:

- **Cost Proposal (Tipping Fees):** 50%
- **Location & Hauling Logistics** 20%
- **Facility Capacity & Remaining Airspace Life:** 10%
- **Regulatory Compliance Record & Environmental History:** 10%
- **Qualifications, Experience, and References:** 10%

7. SUBMITTAL INSTRUCTIONS

Responses can be emailed to the Agency's Interim Director: jhoraney@solidwasteagency.org or mailed to:

Cedar Rapids Linn County Solid Waste Agency
c/o Interim Director
1954 County Home Road
Marion, IA 52302

8. PROPOSAL TERMS AND CONDITIONS

- **Reservations**

The Agency reserves the right to reject any and all submittals; waive formalities, technical requirements and/or deficiencies; or to solicit for new or additional proposals if deemed to be in the best interests of the Agency. The Agency reserves the right to further negotiate if such negotiations better serve the Agency's interest.

- **Proposal Information is Public**

All documents submitted with any proposal shall become public documents and subject to Iowa Code Chapter 22, which is otherwise known as the "Iowa Open Records Law". By submitting any document to the Agency regarding a proposal, the submitting party recognizes this and waives any claim against the Agency and any of its officers and employees relating to the release of any document or information submitted. Each submitting party shall hold the Agency and its officers and employees harmless from any claims arising from the release of any document or information made available to the Agency arising from any opportunity.

- **Proposal Rejection or Partial Acceptance**

The Agency reserves the right to accept or reject any or all proposals or parts thereof. The Agency further reserves the right to waive technicalities and formalities in proposals, as well as to accept in whole or in part such proposals where it is deemed advisable in protection of the best interests of the Agency.

- **No Gift Standard**

The Agency is committed to upholding the highest ethical standards in all its business practices. This standard recognizes the need to avoid even the perception of improper gifts or favors to employees. Therefore, all Proposers have been asked to abide by the Agency's "No Gift" standard. The "No Gift" standard applies to all offers of discounts or free items at any place of business targeted toward an Agency employee and not available to the public, regardless of the value.